

Application For Employment

**Fulton-El Camino
Recreation and Park District**
2201 Cottage Way
Sacramento, CA 95825
(916) 927-3802

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other legally protected status.

(PLEASE PRINT OR TYPE)

Position(s) Applied For _____ Date of Application _____

Name _____

Present Address _____
Number Street Apt City State Zip Code

Telephone No. _____ How long have you lived at this address? _____

Cell Phone No. _____ Email Address _____

Permanent Address _____
Number Street Apt City State Zip Code

Employment Desired: Full-time _____ Part-time _____ Hours Available: (example; all, 8-5, etc.)

Sun. _____ Mon. _____ Tue. _____ Wed. _____ Thu. _____ Fri. _____ Sat. _____

On what date would you be available to begin work? _____

Have you worked for us before? No _____ Yes _____ When/How Long? _____

Previous Job Title _____ Reason for Leaving _____

Are you currently employed? No _____ Yes _____

May we contact your present employer? No _____ Yes _____

List any friends or relatives who are working with us now _____

California Driver's License Number _____ If under 18 please indicate your birth date _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

No _____ Yes _____ *Proof of citizenship or immigration status will be required upon employment.*

All offers of employment are conditional and subject to a background check.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Education

	School Name and Location	Years Completed	Graduated	Degree/Diploma
Elementary/Junior High		6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/>		
		6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/>		
High School		9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>		
		9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>		
Undergraduate College/University		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>		
		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>		
Graduate/Professional		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>		
		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>		
Describe Course of Study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel may be helpful to us in considering your application				

Indicate any foreign languages you can speak, read and / or write			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities and offices held.

You may exclude memberships which would reveal sex, race, religion, national origin, age, or handicap or other protected status:

References

Give name, address and telephone number of three references who are not related to you and are not previous employers.			
Name	Address	Relationship	Phone Number

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)				
Job Title	Supervisor			
Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationship with the Fulton-El Camino Recreation and Park District is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized District Employee.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the employer.

Signature of Applicant _____ Date _____

FOR PERSONNEL DEPARTMENT ONLY

Arrange Interview: Yes ___ No ___ Date _____ Time _____ Interviewer _____

Remarks _____

Employed: Yes ___ No ___ Date of Employment _____

Job Title _____ Hourly Rate/Salary _____ Department _____

By _____ Date _____

Name and Title

Date

NOTES
