

**ITEM: CONSENT AGENDA – 4 A**

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT  
REGULAR BOARD MEETING  
March 16, 2023 – 6:30 PM  
MINUTES  
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THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT HELD March 16, 2023.

**CALL TO ORDER**

The meeting was called to order by Chair Higgins at 6:30 p.m.

**ROLL CALL**

Board Members present:

Teresa Higgin, Chair - Present

Jessica Dias, Vice Chair - Present

Laura Lavallee, Secretary – Present

Michael Seaman, Director - Present

Kathy Stricklin, Director – Present

**Staff Members present**

Emily Ballus

Linda Montijo

Chief Brown

**VISITOR COMMENTS**

None

**4. CONSENT ITEMS**

- a. Minutes of the February 2023 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for February 2023
- d. Payroll Report for February 2023
- e. Claims for February 2023
- f. Revolving Fund Report for February 2023
- g. Services and Supplies Summary Report as February 2023
- h. Monthly Department Breakdown for February 2023
- i. Parks, Recreation, Facility Rentals, and Security Report February 2023

Director Seaman made a motion to accept the Consent Items, Director Dias seconded the motion. Motioned passed on a 5-0-0-0 vote.

**5.1 Engineers Reports and Resolutions 2022/23-20 and 2022/23-21 for Assessment Districts #1 & #2**

Director Lavallee made a motion to adopt Resolutions 2022/23-20 and 2022/23-21 for the Continuation of the Annual Assessments for the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment Districts (Assessment # 1 & Assessment # 2), FY 2022-23. Director Dias seconded the motion. Resolutions adopted by a vote of 5-0-0-0.

**5.2 Amended Resolution Approval for Request for Public Assistance (RPA) to FEMA**

Director Seaman made a motion to adopt the revised Resolution 2022/23-18 or Request for Public Assistance for FEMA, Director Stricklin seconded the motion. Resolution adopted by a vote of 5-0-0-0.

### **6.1 Babcock Park Progress Report**

General Manager reported that the draft MOU is available. The draft indicates the park will only be open after school hours; however, the MOU participants verbally agreed that the park would be open throughout the day and a fence install to separate school ground. The City of Sacramento is spearheading the MOU discussion so they will ask Twin Rivers Unified School District (TRUSD) to accept that modification.

Director Lavallee reported that as she read through the agreement there is no mention of who is going to patrol the park. The General Manager reported that on page 65 it mentions that FEC will patrol and that is in error, the City will be the first responders with FEC as backup. Director Lavallee brought up that in the agreement it states that FEC is responsible for routine maintenance for damage done by the public as long as the park is in its boundaries which is inconsistent with page 68 that states the agreement is for 10 years. Staff was asked to determine who is responsible for repairing damage caused by acts of nature.

Director Seaman indicated that as the MOU is a draft it can be changed. He suggested the fence might be an issue and may necessitate using the former fence line boundary.

### **6.2 San Juan Unified School District Easement Proposal for District Access along Katherine Middle School to Creekside Nature Area**

Director Seaman stated that it is a preliminary draft, there is a lot more that needs to be done. The strength is, that it is an easement which the agreement with TRUSD is not. Chair Higgins inquired if the easement reflected on page 77 is wider than it was. The General Manager responded that if they looked back at the original plan, the easement did not exist, this is something that has been worked out since the original plan. Director Dias wondered if the easement comes back to the board to get approved and what happens if the board does not accept the easement as is.

### **6.3 General Manager's Report**

The General Manager reported she had several meetings including one with Supervisor Rich Desmond on park district updates. She indicated the District applied for the mobility hub (electric vehicle access) for Bohemian Park. Staff met with FEMA regarding the atmospheric storm damage repair funding request. She reminded the board of the upcoming Friend of FEC fundraiser, 70's dance party.

Photos of the fire-damaged play structure at Bohemian Park were provided and indicated that the fire was started by an unhoused person trying to stay warm. Several entities have called and asked how they can help with any repairs. The structure will need to be completely replaced.

Aquatics has 160 swimmers registered for the swim team; Little League will begin next month, and Forty tickets have already been sold for the dance party.

Meliora Public Safety Consultants have provided staff with a draft report.

The May board meeting will be held on Tuesday, May 16 instead of Thursday, May 18 to accommodate the CARPD annual conference.

## **7. Committee Reports**

### **Standing Committees:**

- a) Personnel and Finance – Chair, Director Higgins – Did not meet
- b) Programs, Facilities and Projects – Chair, Director Seaman The committee met and discussed the San Juan Unified School District's draft easement proposal for Creekside Nature Area access. The group also discussed the Bohemian project and possible options to expand the footprint. FEC has until 2028 to spend the grant funding and int state may be able to augment it with additional funding in future years. Director Lavallee request the board consider keeping the rental properties as is, building smaller units, or not renting the units and using them as an Airbnb for additional revenue.
- c) Security and Community Relations – Chair. Director Dias – Did not meet
- d) Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman

e) Park Advisory – Directors assigned to each park

**8. Director's Comments**

Director Dias – No Comments

Director Higgins – Attended the NCAA tournament, wonderful event for Sacramento that has a big economic impact. Ran into Recreation Supervisor Delfer at the event. She was reminded how public her board role is and reminded the Board how they are always in the public eye as board members even when attending non-FEC outings.

Director Lavallee – Indicated that the back entrance fence at Seely Park that is damaged due to a vehicle driving through needs to be repaired. She requested staff include fixing the drainage at that entrance as it routinely floods. Director Lavallee also indicated she is increasingly concerned on how she should correctly complete the required Form 700, and requested training on how to complete it.

Director Stricklin – She filled out Form 700 and called the people in charge of it but has yet to hear back.

Director Seaman – Attended the Chamber of Commerce mixer at the remodeled Holiday Inn Express. Also attended the CARPD board meeting which was informative. Part of the meeting was a legislative day where key staff from key committees and legislators were available for a meet and greet. Assembly bill AB817 would likely make needed changes to the Brown Act.

**10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS**

- A. CARPD Annual Conference Save the Date, May 17-20, 2023, Tenaya Lodge at Yosemite
- B. Assembly Bill 557 from the Office of Assemblymember Gregg Hart
- C. CARPD Letter to California's Congressional Delegation Requesting Support to Ensure Park and Recreation Projects are Not Rendered Ineligible for Fiscal Year 2024 Community Project Funding (CPF)
- D. Governor's Budget 2023-24 Fact Sheet

With no further business, the meeting was adjourned 7:39 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: \_\_\_\_\_  
Teresa Higgins, Chair  
Board of Directors

ATTEST: \_\_\_\_\_  
Laura Lavallee, Secretary  
Board of Directors