



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Teresa Higgins Chair, Michael Seaman Vice Chair, Kathy Stricklin Secretary, Laura Lavalley Director, Chris Fischer Director

CONSENT AGENDA ITEM: Minutes 4.1

TUESDAY, SEPTEMBER 30, 2025
6:30 PM

RICHARD T. CONZELMANN COMMUNITY CENTER
2201 COTTAGE WAY, SACRAMENTO, CA 95825
BOARD ROOM

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 6:30pm and led with a Pledge of Allegiance.

2. ROLL CALL

Board Members:

Teresa Higgins, Chair - Present
Michael Seaman, Vice Chair - Present
Kathleen Stricklin, Secretary - Present
Laura Lavalley, Board Director - Present
Chris Fischer, Board Director – Present – via Zoom

Staff Members:

Emily Ballus, GM
Mike Chahal, Staff
Jaden Delfer, Staff
Jennifer Buckman, District’s Counsel
Greg Melton, Design Presenter - via Zoom
John Kaylen, District Resident - via Zoom
Robin Romines, Staff - via Zoom Jenny,

Public Attendees:

Steven J. Rohner, Park Patron
Sandy Bressler, District Resident
Steven Rice, District Resident
Jeff Morrow, Grant Presenter

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD – COMMENTS

Items not on the agenda

Public Comment:

Park Patron Steven J. Rohner’s visit was to notify the board he did not receive a response from his last visit asking them to rescind his trespass. Rohner is asking the board to review his case and vote on it. The board response was they cannot comment at this time on non-agenda items, and they will hear him out and that’s all they can do at this meeting.

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

- 1. Approve the Minutes of the August 2025 Regular Board & Committee Meetings

2. Accept Financial Activity
  - a. Summary Financial Statement of Activity YTD August 2025
  - b. Receive the Program Revenue and Refund Report for August 2025
  - c. Receive Revolving Fund Report for August 2025
  - d. Receive the Payroll Report for August 2025
  - e. Receive Claims for August 2025
  - f. Receive Parks, Recreation, Facility Rentals, and Security Report August 2025
3. General Manager's Monthly Update

Vice Chair Michael Seaman made the motion to accept the consent agenda and Secretary Kathleen Stricklin seconded the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

## 5. PRESENTATIONS

None.

## 6. DISCUSSION AND DIRECTION ITEMS (Motion)

The Board will review and discuss taking appropriate action on the following matters:

### 6.1 Vote for the LAFCo Special District Representatives Seat #7 (Motion)

The Board will select and vote for the Sacramento LAFCo candidates for the special district representation.

Vice Chair Michael Seaman moves to vote Gay Jones for the four-year, regular term with Brandon D. Rose for the two-year term and Charlea Moore as the four-year alternate. Chair Teresa Higgins seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

### 6.2 Measure Q Funding Allocations for an Amphitheater (Motion)

Greg Melton, Melton Design, will present options for constructing an Amphitheater. The board will select the cost and installation timeframe from options provided.

#### Committee Report:

Vice Chair Michael Seaman and Secretary Kathleen Stricklin recommend against a portable Amphitheater and portable lighting. The committee recommends we not call this element an Amphitheater, suggesting we call it an Outdoor Event Venue or an Entertainment Stage. Recommends modeling Southside Park. Would like discussion of fencing the venue off.

#### Public Comment:

District Resident Steve Rice gave his thought of not needing a roof for this venue. Recommendations against a portable stage. District Resident John Kaylen expressed a noise concern and stating large events in the park impact the connecting neighborhood as far as parking.

#### Discussion:

Other options in place of the Amphitheater, such as a Skate Park. Director Laura Lavalley has concerns about the amount of money spent on a venue that may not be used often. Additional concern about competing with other providers who have long established contacts in the community, wood structure, and fencing. Suggested more discussion with a trial of renting a stage for events to gauge activity. Board asks Designer Greg Melton for a few detailed option 2 designs with a roof and side walls for future review.

### **6.3 Adopt Resolutions Approving the 2025/26 Amended Budget (Resolution-Motion)**

The Board will review the Proposed Amended Final Budget for 2025/26.

- a. Resolution 2025/26-9, Approving the Amended General Fund Final Budget for 2025/2026
- b. Resolution 2025/26-10, Approving the Amended Parks Maintenance and Recreation Improvement District (Assessment # 1) Final Budget for 2025/2026
- c. Resolution 2025/26-11, Approving the Amended Parks Maintenance and Recreation Improvement District (Assessment # 2) Final Budget for 2025/2026

Staff Chahal summarized the changes made to the Final Budget to arrive at the Amended Budget. These consist of increase for the annual consultant fees of \$25,000 for Measure Q which was not included in the original budget; increase of \$63,096 in Salary and Benefits for a full-time Aquatics Manager; and the movement of some maintenance staff between Funds to better distribute the resources for proper accountability.

#### Public Comments:

No public comments were made.

Director Laura Lavalley moves to approve resolutions 2025/26-9, 2025/26-10 and 2025/26-11. Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0 (Ayes, Noes, Absent, Abstain).

### **6.4 Adopt Resolutions 2025/26-12 and 2025/26-13 for Creation of the Measure Q Debt Service and Capital Projects Funds and Budgets for 2025-26 Fiscal Year. (Resolution-Motion)**

The Board will adopt resolutions to add two new funds: (1) Debt Service Fund 342C, and (2) Capital Projects Fund 342D.

Staff Chahal summarized the requirements related to the Measure Q Bond Issuance to create the Debt Service Fund and the Capital Projects Funds. The Debt Service Fund is to account for the accumulation of resources for, and the payment of, Measure Q Bond debts of principal and interest. The Capital Projects Fund tracks the financial resources designated for acquisition or construction of major capital assets associated with Measure Q Bond Issuance. Staff recommends approving the following resolutions:

- a. Resolution 2025/26-12, Approving the Debt Service Fund and its 2025/26 Budget.
- b. Resolution 2025/26-13, Approving the Capital Projects Fund and its 2025/26 Budget

#### Public Comments:

No public comments were made.

Vice Chair Michael Seaman moves to approve resolutions 2025/26-12, and 2025/26-13. Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0 (Ayes, Noes, Absent, Abstain).

### **6.5 Approve New Policy 2218 - Boundaries: Conduct When Interacting with Minors (Motion)**

The Board approves a boundaries policy that covers appropriate conduct when interacting with minors.

GM Ballus presented the boundaries policy which is required when interacting with minors.

#### Public Comments:

No public comments were made.

Director Laura Lavallee moves to approve Policy 2218 – Boundary Policy Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

**7. INFORMATIONAL ITEMS (No Action Required)**

7.1 Staff Report (Oral): Measure Q: Bond Updates

7.2 Staff Report (Oral): DocAccess by Streamline, transforms documents into Americans with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) compliance.

**8. CORRESPONDENCE/ANNOUNCEMENTS**

8.1 CSDA Requests CARD Amend ZEV Regulation Ahead of September 25 Hearing

8.2 CAPRI Flyer on 40 Years of Service Dinner Announcement

8.3 FEC Flyers:

- Community Yard Sale 2025, Sunday, October 5, 9:00am to 1:00 pm, Howe Park

- Howe Park's Frightfully Fun Carnival, Saturday, October 25, 1:00pm-4:00 pm, Howe Park

**9. COMMITTEE REPORTS**

a. Personnel and Finance – Chair, Director Lavallee – Summarized items reviewed at the meeting such as the final budget, staffing and financial issues. Discussed the retention policy which will be brought to the full board soon.

b. Programs, Facilities and Projects – Chair, Vice Chair Seaman – Stated that the meeting involved discussions around the need for an Amphitheater for concerts and other events, which was discussed earlier. No further comments are needed.

c. Community Relations – Chair, Secretary Stricklin –The committee did not meet.

**10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

Secretary Kathleen Stricklin – mentioned the Climate crisis and the greenhouse gas reduction plans that the Districts needs to start discussions soon.

Vice Chair Michael Seaman – Inquired about ribbon cutting for Babcock Park. Attended the Greater Arden of Chamber of Commerce coffee at Belair Market. Attended CruiseFest, gave thanks to staff. Applauds efforts on new district newsletter increasing in social media presentations.

Chair Teresa Higgins –Applauds staff efforts towards Cruise Fest

Director - Laura Lavallee – Future agenda item for policy and definitions on Staff Step increases.

Director Chris Fischer - Enjoyed Cruise Fest and the new district newsletter.

**11. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

GM Ballus did not have any announcements.

**12. ADJOURNMENT**

With no further business, Chair Teresa Higgins adjourned the meeting at 8:26pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: \_\_\_\_\_  
Teresa Higgins, Chair Board of Directors

ATTEST: \_\_\_\_\_  
Michael Seaman, Vice Chair Board of Directors