

BOARD OF DIRECTORS

Teresa Higgins – Chair
Michael Seaman – Vice Chair
Kathy Stricklin – Secretary
Laura Lavallee – Director
Chris Fischer – Director



FULTON–EL CAMINO RECREATION AND PARK DISTRICT

CONSENT AGENDA ITEM: Minutes 4.1

Thursday, July 16, 2026 | 6:30 p.m.
Richard T. Conzelmann Community Center
2201 Cottage Way, Sacramento, CA 95825

1. CALL TO ORDER / ROLL CALL, 6:30pm

Board Members:

Teresa Higgins, Chair - Present Via Zoom
Michael Seaman, Vice Chair - Present
Kathleen Stricklin, Secretary - Present
Laura Lavallee, Board Director - Absent
Chris Fischer, Board Director - Present

Staff Members:

Emily Ballus, GM
Mike Chahal, Staff
Jaden Delfer, Staff
Jennifer Buckman, District's Counsel

Public Attendees:

Steven Rice, District Resident
Shirley Fong, County Representative
Dane Coyle, County Representative
Trevor Blanc, Security

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMUNICATIONS: Public comments on anything not on the agenda.

Public Comment:

No Public Comment

4. CONSENT CALENDAR (Motion)

Consent Calendar items are routine and noncontroversial and will be approved by one motion after an opportunity for public comment. Any Board member may request removal of an item for separate consideration.

4.1 Approve Minutes

June 2026 Regular Board and Committee Meetings

4.2 Accept Financial Activity

- a. Summary Financial Statement of Activity YTD June 2026
- b. Receive the Program Revenue and Refund Report for June 2026
- c. Receive Revolving Fund Report for June 2026
- d. Receive the Payroll Report for June 2026
- e. Receive Claims for June 2026
- f. Receive Parks, Recreation, and Facility Rentals Report June 2026

Secretary Kathy Stricklin made the motion to accept the consent agenda and Director Chris Fischer seconded the motion.

Motion passed with a vote of 4-0-1-0 (Ayes, Noes, Absent, Abstain), with Director Lavallee absent.

4.3 General Manager's Monthly Update (under separate cover)

5. PRESENTATIONS

- 5.1 Sacramento Department of Transportation project engineer, Dane Coyle, will present on the Bike Lane project on Bell Street along Howe Park.

Proposing a temporary construction easement over a portion of District property to support project construction. Term beginning March 1, 2028, and ending February 28, 2031, or upon completion of construction activities. District will receive a compensation in the sum of \$1500 for temporary use of the easement area.

6. DISCUSSION AND ACTION ITEMS (Motion)

The Board will review and discuss taking appropriate action on the following matters:

Public Hearings and Approval of Resolution Nos. 2026/27-1 and 2026/27-2 Approving Districts (Assessment # 1 and Assessment # 2).

- 6.1 Public Hearings and Approval of Resolution Nos. 2026/27-1 and 2026/27-2 Approving Engineer's Reports, Confirming Diagram and Assessment and Ordering Continuation of Assessment for Fiscal Year 2026-27 for the Parks Maintenance and Recreation Improvement. Assessment Districts (Assessment # 1 and Assessment # 2).

Chair Teresa Higgins moved to approve Resolution Nos. 2026/27-1 and 2026/27-2 Approving Engineer's Reports, Confirming Diagram and Assessment and Ordering Continuation of Assessment for Fiscal Year 2026-27 for the Parks Maintenance and Recreation Improvement. Assessment Districts (Assessment # 1 and Assessment # 2). Director Chris Fischer seconded the motion.

Motion passed with a vote of 4-0-1-0 (Ayes, Noes, Absent, Abstain), with Director Lavallee absent

- 6.2 A Resolution Adopting A Records Retention Schedule, Updating The Records Retention Policy, And Authorizing Destruction Of Certain Agency Records. The Board will consider updating the Records Retention policy and schedules.

Director Kathy Stricklin moved to approve the resolution adopting the Records Retention Schedule, updating the Records Retention Policy, and authorizing the destruction of certain agency records. Director Chris Fischer seconded the motion.

Motion passed with a vote of 4-0-1-0 (Ayes, Noes, Absent, Abstain), with Director Lavallee absent

7. INFORMATIONAL ITEMS (No Action Required)

7.1 FEC 70th Anniversary Gala Fundraiser on June 27, 2026 in Howe Park

7.2 Movie Nights at Cottage Park Pool

7.3 FEC Hall & Picnic Rentals, Events & Other Special Events – June 2026

8. CORRESPONDENCE / ANNOUNCEMENTS

8.1 Assembly Committee On Water, Parks, And Wildlife, AB 2578 (Rogers) – As Introduced February 20, 2026

8.2 CSDA 2026 Mid-Year Legislative Report

9. COMMITTEE REPORTS

Personnel and Finance – Chair Higgins

Met and discussed the preliminary budget. Discussed having a budget meeting due to a tight budget.

Programs, Facilities, and Projects – Director Seaman

Met and discussed parking options.

Community Relations – Director Stricklin

Didn't Meet.

10. FUTURE AGENDA ITEMS INITIATED BY DIRECTORS

Director Chris Fischer – No Comment.

Chair Teresa Higgins – Chair Higgins thought the 70th Celebration went well and was a nice celebration. Volleyball court updates.

Vice Chair Michael Seaman – Vice Chair Seaman reported attending a recent CARPD and Chamber of Commerce meetings. States the 70th celebration dinner was well done.

Director Laura Lavallee– No Comment. Absent

Director Kathleen Stricklin – No Comment.

11. FUTURE AGENDA ITEMS INITIATED BY THE GENERAL MANAGER

The General Manager also shared that Supervisor Desmond was is a motorcycle accident and will push back their meeting. Met with the County and Howe Avenue school about parking and will have more information in the future.

Mentions in 2020 our taxes were at 9.1 and this year we are receiving 2.8. More to be discussed at the budget meeting.

12. ADJOURNMENT

With no further business, Chair Teresa Higgins adjourned the meeting at 7:30pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: _____

Teresa Higgins, Chair

ATTEST: _____

Kathleen Stricklin, Secretary