



## ITEM: CONSENT AGENDA – 4A

### FULTON-EL CAMINO RECREATION AND PARK DISTRICT

#### MINUTES

#### REGULAR BOARD MEETING Thursday, August 17, 2023, 6:30 P.M. [www.fecrpd.com](http://www.fecrpd.com)

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON EL-CAMINO RECREATION AND PARK DISTRICT HELD ON AUGUST 17, 2023.

#### **CALL TO ORDER**

*The meeting was convened by Chair Higgins at 6:30pm, with a Pledge of Allegiance.*

#### **ROLL CALL**

Board Members present:

Teresa Higgins, Chair - Present	Michael Seaman, Director – Present
Jessica Dias, Vice Chair - Present	Kathy Stricklin, Director – Present
Laura Lavallee, Secretary – Present (Arrived at 6:33 pm)	

Staff Members present:

Emily Ballus	Becky McDaniel – via Zoom
Linda Montijo	Mike Chahal
Beth Johnson	Jaden Delfer
Ryan Harder	Isaiah Patterson

Guest Present:

Jim Brown  
Jennifer Harris

#### **PUBLIC AND VISITOR COMMENTS**

*None made.*

#### **4. CONSENT ITEMS (Motion)**

- a. Minutes of the July 2023 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for July 2023
- d. Payroll Report for July 2023
- e. Claims for July 2023
- f. Revolving Fund Report for July 2023
- g. Services and Supplies Summary Report as of July 2023
- h. Monthly Department Breakdown for July 2023
- i. Parks, Recreation, Facility Rentals, and Security Report July 2023
- j. Minutes for April 17, 2023 Programs, Facilities and Project Committee

- k. Minutes for June 27, 2023 Personnel and Finance Committee
- l. Minutes for June 30, 2023 Special Board Meeting

*Director Seaman made a motion to pull item i above and to accept the Consent items. Director Stricklin seconded the motion. Director Seaman has some questions on item l, and Chair Higgins suggested to ask the questions first and then take a vote. Director Seaman referred to Page 39 regarding Creekside Nature Area and does regular maintenance include dealing tree branches with regards to being fire hazards. General Manager (GM) Ballus responded that she will ask Parks Manager David Price report on that and report back to the Board.*

*Director Seaman, then referred to the next Page (40), under All Parks and again referred to tree branch care. Director Seaman indicated that on his daily walk at the Cottage Park he still sees tree branches there week after week. GM Ballus responded that it is being cleaned up but that tree branches that are down are an ongoing issue and indicated she will look into it further.*

*Director Seaman commented on the Recreation Report in the consent items.*

### **Futsal/Soccer**

*Director Seaman indicated he is concerned about the cracks in the newly overlapped courts, and ask what staff plans to do for it? GM Ballus indicated staff investigated the issue and received a report back that this cracking will continue to occur. Repair options are to 1). keep fixing it by filling in the cracks or 2). Remove the courts completely and replace them. Staff will continue to work on solutions and keep the board apprised of any action needed.*

**Consent Items.** *Chair Higgins requested a correction to the board Minutes which indicated conflicting information on Director Diaz's attendance. The minutes reflect that Director Diaz was not in attendance and later indicated that she made a motion. Staff indicated the minutes would be corrected to reflect Director Diaz's attendance. The Consent items went to vote with Director Seaman's motion and Director Stricklin second of the motion. Motion passed on a 5-0-0-0 vote.*

## **5. PRESENTATION**

### **5.1 Presentation of Resolution Recognizing retired Chief of Police James R. Brown for Distinguished Service to the District**

*Newly retired Police Chief Jim Brown was presented with a framed Resolution recognizing his Distinguished Service to the District. Director Dias made the motion to confer the Resolution and Director Higgins seconded the motion. The motion passed with a 5-0-0-0 vote.*

*Guest Jennifer Harris provided positive comments regarding Chief Brown and his service to the community.*

## **6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

### **6.1 Adopt a Resolution to change the September Board Meeting from Thursday, September 21, 2023, to Tuesday, September 19, 2023.**

*Director Dias made the motion and Director Seaman seconded it, with all Board Members voting to accept the change for the September Board Meeting from Thursday 21, 2023 to Tuesday September 19, 2023. The Resolution passed in a 5-0-0-0 vote. Director Lavallee made corrections to a typo and confirmed the time of meeting to be at 6:30pm on September 19, 2023.*

## **6.2 Select LAFCo Special District Representative Seat #7 and Authorize General Manager to Cast the Vote for the District**

The Board will select and vote for a candidate for the LAFCo special district representative for Seat #7.

*Chair Higgins indicated that Director Seaman is a candidate on the ballot. Director Dias made the motion for the Board's one vote to be for Director Seaman and to authorize GM Ballus to the cast the vote for the District. Chair Higgins seconded the motion. The motion passed with a 4-0-0-1, with Director Seaman abstaining.*

*The Board also voted on receiving the LAFCo ballot via email and to be able to cast the vote electronically. Director Dias made the motion for receiving ballots and casting votes via email and Chair Higgins seconded it. The motion passed 5-0-0-0.*

## **6.3 Adopt Resolutions Approving the 2023/24 Final Budget (Resolution-Motion)**

The Board will review the Proposed Final Budget for 2023/24. The Board will consider adopting the final budget after hearing public comments and board discussion.

- a. Resolution 2023/24-3, Approving the Gann Appropriations Limit for Fiscal Year 2023/2024
- b. Resolution 2023/24-4, Approving the General Fund Final Budget for 2023/2024
- c. Resolution 2023/24-5, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 1) Final Budget for 2023/2024
- d. Resolution 2023/24-6, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 2) Final Budget for 2023/2024

*Chair Higgins asked GM Ballus to explain the Gann Limit. GM Ballus deferred to Superintendent Montijo, who summarized the purpose and use of the Gann Limit, which is formula driven to prevent excess spending limits.*

*Superintendent Montijo summarized the changes or updates to our budget and noted that staff moved the Grants activities into fund 396B and as a separate line-items to better track and monitor each grant's associated revenues and expenses. She also noted that the budget contains a one-time retirement payout for her and Staff McDaniel's. Staff Montijo indicated the budget includes the new contracted mowing services.*

*GM Ballus highlighted District's obligations under ERAF, which shifts a percentage of property tax revenue from special districts such as FEC to the local community colleges and schools K-12. The accumulated total property tax revenues shifted from FEC since its inception in fiscal year 1992-1993 through fiscal year 2021-2022 was \$13,336,724, causing ongoing financial challenges for operations.*

*Director Lavallee made the motion to adopt the four Resolutions and was seconded by Chair Higgins. The motion passed with a vote of 5-0-0-0.*

## **6.4 Adopt Resolution Authorizing the Submittal of the Application for the Strategic Growth Council's Community Resilience Centers Project Development Grant**

The Board will consider adopting Resolution 2023/24-7 authorizing staff to apply for the Community Resilience Centers grant offered by the California Strategic Growth Council.

*GM Ballus provided an update on the grant indicating the District would like to apply for planning funding through the Strategic Growth Council's Community Resilience Centers program. There*

are three categories including planning, project development and implementation. The District had originally planned to apply for the Project Development category but discovered that FEC is not eligible for the Project Development category as the Bohemian Park facility has not been constructed. However, the District does qualify for the Planning category which caps at \$1 million. The Community Resilience Centers grant is designed to combat climate change and to build up the community. SMUD, Sacramento Metropolitan Air District, IRC and SacRT have agreed to join FEC as either a partner or collaborate for the grant.

Director Seaman motioned to approve the changes as mentioned by GM Ballus, which was seconded by Chair Higgins for approval. Vote taken and passed with everyone approving 5-0-0.

## **7. INFORMATIONAL ITEMS (No Action Required)**

### **7.1 General Manager's Report**

GM Ballus gave a brief update on the International Rescue Committee's Community Garden at Howe Park and their upcoming farmer's market in the picnic rental area.

The KYA Group is drafting a quote for the Futsal courts repair.

GM Ballus and Sacramento County Homeless Division met to discuss the Community Resilience Centers. No commitments were made but all will continue to consider a collaboration.

A draft contract from Babcock Park was received from the City of Sacramento. The Programs, Facilities and Projects Committee will meet to review and report back to the Board.

FEMA has approved funding for the January storm damage but the amount has not been determined.

General Bond – Director Seaman gave a recap of his and staff's participation at a rally at the State Capitol for ACA1, which supports voters approve changing the threshold for approval for General Bonds from 66 percent to 55 percent. The lower threshold will help special districts like FEC get bond approvals with a majority rather than the current super majority required. Director Seaman provided background on the bonds indicating school districts already have the 55 percent threshold so all other agencies should, as well. He further discussed the need to get local communities involved and supportive.

Director Lavallee asked if ACA1 applies to all special districts, and Director Seaman confirmed that it does and that no agency will be excluded. Director Seaman recommended that the General Manager write a letter in support of ACA1. The Board recommended the GM write a letter of support.

Supervisor Jaden gave an update on the yard sale at Howe Park which is a long-standing event. Vendor fee for space rental (parking space sized) Space fees for vendors is \$20 for one space and \$35 for two spaces. The event is on October 1 from 9:00 am to 1:00 pm.

GM Ballus invited Superintendent McDaniel (present via Zoom) to provide a recreation update. McDaniel indicated that one of the softball league players passed away during a game at Howe Park. Services for the player, Issac Choy, will be held on Friday. Choy's team and FEC are collaborating on the installation of a memorial bench located by third base in Choy's honor. Director Lavallee asked if the bench is similar to those installed recently at Seely Park.

*Superintendent McDaniel responded that the bench is a special order one that is not exactly like other standard park benches.*

*Supervisor Harder indicated that the Sacramento Suburban Kiwanis Club (which he is a member) committed to helping the Park District, and offered to assist with the Sealy Park trees removal. Supervisor Ryan indicated the Seely Park splash pad still needs work including repairs on the pump house door. Cottage Park pool passed inspection.*

*Police Chief Johnson reported on police matters, indicating she attended the board meeting at Rio Linda Elverta RPD which is one of FEC's police services contract districts. Chief Johnson is working with each contract district on more consistence and open communication.*

## **8. COMMITTEE REPORTS**

### **Standing Committees:**

a). Personnel and Finance – Chair, Director Higgins

*Chair Higgins gave an update on the committee and was pleased with the outsourcing of the mowing.*

b). Programs, Facilities and Projects – Chair, Director Seaman

*Director Seaman gave an update and approved the minutes.*

c). Security and Community Relations – Chair, Director Dias

*Director Dias indicated the committee did not meet.*

e). Park Advisory – Directors assigned to each park.

*The Board discussed the timing of the meetings in early October.*

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

*Director Seaman discussed educating people and suggested that we form an AD Hoc committee for the general bond work.*

## **9. DIRECTORS' COMMENTS**

Board members will report on items of interest to the Board.

*Chair Higgins - Requested staff see how to speed up Seely Park repairs.*

*Director Dias had no comments.*

*Director Stricklin - is concerned about the branches and trees which may be a fire hazard. She also talked about pickle ball and the noise made playing the game and recommended we consider an indoor program for Bohemian Park.*

*Director Seaman – reported on CARPD and CSDA committee work.*

*Director Lavallee had no comments.*

**10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS** (No Action Required) A. 2023 CSDA Annual Conference & Exhibitor Showcase: The Leadership Conference Special Districts August 28–31, Monterey, California, Brochure

B. Making borrowing easier: Amendment to state constitution could unlock billions of dollars for California housing.

C. County Of Sacramento Department Of Finance Auditor-Controller Division Educational Revenue Augmentation Fund Worksheet For Fiscal Year 2022-2023

D. Pickle Ball - Flyer

**11. ADJOURNMENT**

*With no further business, Chair Higgins adjourned the meeting at 7:34pm.*

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

Approved: \_\_\_\_\_  
Teresa Higgins, Chair  
Board of Directors

ATTEST: \_\_\_\_\_  
Laura Lavallee, Secretary  
Board of Directors