

**ITEM: CONSENT AGENDA – 1 A**  
**MINUTES**  
**Fulton-El Camino Recreation and Park District**  
**2201 Cottage Way, Sacramento, CA 95825**  
[www.fecrpd.com](http://www.fecrpd.com)

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held March 19, 2020. The meeting was called to order at 6:34 p.m. by Chair Dias

Board Members Present (via Phone)  
Jessica Dias, Chair  
Kathleen Stricklin, Vice Chair- Absent  
Michael Seaman, Secretary  
Teresa Higgins, Director – Arrived 6:38  
Laura Lavallee, Director

Staff Members (Present in Room)  
Michael Grace, General Manager  
Linda Montijo, Supt. of Administration  
Becky McDaniel, Supt. of Recreation

Staff Members present Via Phone  
Alan Owen, Park Manager  
Jaden Delfer, Recreation Supervisor  
Ryan Harder, Recreation Supervisor  
Robin Romines, Recreation Supervisor  
Dounia Beshara, Accounting Clerk

Visitors:

Deann Cater, RLRPD Staff Member

**VISITOR COMMENTS:**

None

**1. CONSENT AGENDA**

BOARD ACTION: APPROVAL OF THE CONSENT AGENDA: Secretary Seaman made a motion to approve the Consent Agenda, Director Lavallee seconded the motion. The motion passed 3-0-0-2 with Chair Dias, Secretary Seaman and Director Lavallee voting aye. There were no Nays or Abstentions. Directors Higgins and Stricklin were marked absent.

**2. HOWE PARKING METERS**

D After some discussion about the merit of the proposal and skepticism regarding the need for the meters the Board decided was made to table this item until a future meeting.

**3. POLICY 2113 – HEALTH & PHYSICAL FITNESS PROGRAM**

Secretary Seaman made a motion to include Policy 2113 into the District Employee Policy Manual, Director Higgins seconded the motion. The motion passed 4-0-0-1 with Chair Dias, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions. Director Stricklin was marked absent.

**4. DISTRICT BOARD ELECTIONS**

Secretary Seaman presented a motion to adopt Resolutions 2019/20-14, a resolution calling for the consolidation of the District's general election with the statewide election on November 3, 2020 and setting the limitations on the number of words on the candidate's statement. Director Lavallee seconded the motion. Resolution was adopted 4-0-0-1 with Chair Dias, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions. Director Stricklin was marked absent.

## **5. ENGINEERS REPORTS FOR ASSESSMENT DISTRICTS #1 AND #2**

Motion to adopt Resolutions 2019/20-15 & 16, Directing the Preparation of the Engineer's Reports for the Continuation of the Annual Assessments for the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment Districts (Assessment # 1 & Assessment # 2), FY 2020-21 was made by Secretary Seaman and seconded by Director Higgins. Resolutions were adopted 4-0-0-1 with Chair Dias, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions. Director Stricklin was marked absent.

## **6. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION, LEGISLATIVE DAYS, MAY 19-20, 2020**

Chair Dias is uncertain at this time whether she will attend or not. Secretary Seaman is intending to participate if it can be done safely. He would prefer online. Directors Higgins and Lavallee said they plan on attending.

## **7. CALIFORNIA SPECIAL DISTRICT ASSOCIATION, NOMINATIONS FOR BOARD OF DIRECTORS, SEAT C**

No action taken

## **8. GENERAL MANAGER JOB ANNOUNCEMENT**

Board Members made adjustments to the announcement for the General Manager Announcement. Changes will be made and sent back out to the Board for last review.

## **9. EMERGENCY PREPAREDNESS, POLICY 3005**

General Manager Grace stated he was trying to stay ahead of the situation but the County of Sacramento this afternoon changed the rules by issuing the shelter in place order. This change required an addendum to the Board meeting, which was read by the General Manager. The General Manager also read a letter to the Board from the senior staff requesting employees be made whole through the end of April and not have to use their sick leave or vacation. The first item that needs to be decided is what our essential services are. Discussion as to what level of shutdown is needed. Director Higgins motioned to have a Level 2 shutdown with the parking lots open but the bathrooms and playground either closed or marked as closed with Chair Dias seconding the motion. Vote was 3-1-0-1 with Chair Dias, Secretary Seaman and Director Higgins voting Aye. Director Lavallee voted Nay. There were no Abstentions and Vice Chair Stricklin was marked absent.

In answer to the second question, regarding making employee whole through 04/30/20, Chair Dias made a motion to make employees whole through 04/30/20 and Director Lavallee seconding the motion. Vote was 4-0-0-1 with Chair Dias, Secretary Seaman, Director Higgins and Director Lavallee voting Aye. There were no Nays or Abstentions. Vice Chair Stricklin was marked absent. With respect to Emergency Preparedness Policy 3005 Secretary Seaman motioned to approve the policy with the caveat that pandemic be added to section 3005.2. Chair Dias seconded the motion. Motion passed 4-0-0-1 with Chair Dias, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions. Director Stricklin was marked absent.

## **10. GENERAL MANAGER'S REPORT**

1. Reported the donation of a fully equipped Chevy Tahoe to the Park Police Department from John Mohamed.
2. The renovations of the bathrooms at Cottage Park have started
3. The District is waiting on the re-bid for the controls for the new lights on the softball field.

## **11. COMMITTEE REPORTS**

Finance Committee needs to reschedule their meeting. Seely Park Advisory also needs to be rescheduled since it falls during the shelter in place order. Secretary Seaman attended the

Governance Committee meeting at Hamilton Street Park. There was a cordial discussion, they started learning about Arcade Creek parks and facilities. On his list of thing to do is go and check out Arcade Creek RPD Parks. Chair Dias also attended the meeting.

## **12.DIRECTOR'S COMMENTS**

Jessica Dias – Wanted to thank the staff and everything they are doing

Kathleen Stricklin – Absent

Michael Seaman – Attended the CARPD Board meeting by telephone. He also attended the Empowerment Park ceremony. He gave kudos to the General Manager for that. He is concerned about the non-funding for the Bohemian from the State. He feels the General Manager needs to get ahold of the score sheet so we know what we have to work on for the next go around.

Teresa Higgins – Wanted to know who received grants. General Manager Grace let her know that the State Parks posted a list of the recipients.

Laura Lavallee – She missed the Empowerment park celebration but in her defense was really sick.

## **13.INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS**

A. Legislative Report

B. Coronavirus – Spread Facts not Fear

C. Email from CAPRI Regarding the COVID-19 (Coronavirus)

The meeting was adjourned at 8:48 PM.

Respectfully submitted by,

Linda Montijo Superintendent of Administration

---

Jessica Dias, Chair  
Board of Directors

ATTEST: \_\_\_\_\_

Michael Seaman, Secretary

Board of Directors