

BOARD OF DIRECTORS
Fulton-EI Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825
Phone (916) 927-3802 Fax (916) 927-3805
Board@FECPD.com

AGENDA: REGULAR MEETING
Date: December 17, 2020
Time: 6:30 PM
Location: 2201 Cottage Way
Sacramento, CA 95825

The Board will be attending this meeting via Zoom teleconferencing:

<https://us02web.zoom.us/j/85394669812>

District Staff will be hosting the meeting at 2201 Cottage Way.

This site will be open and available to the public and will provide social distancing seating.

Mission Statement

Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

PUBLIC COMMENT – Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. ROLL CALL

Jessica Dias, Chair
Kathleen Stricklin, Vice Chair
Michael Seaman, Secretary

Teresa Higgins, Director
Laura Lavallee, Director

3. OATH OF OFFICE FOR DIRECTORS OF THE BOARD

Assemblyman Ken Cooley to administer the Oath of Office to Directors Teresa Higgins, Laura Lavallee and Kathleen Strickland for their four-year term ending in December 2024.

4. PUBLIC AND VISITOR COMMENTS

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

5. CONSENT ITEMS

- a. Minutes of the November 19, 2020 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for November, 2020
- d. Payroll Report for November, 2020
- e. Claims 11*1 – 11*18 for November, 2020
- f. Revolving Fund Report for November, 2020
- g. Services and Supplies Summary Report as of November, 2020
- h. Monthly Department Breakdown for November, 2020
- i. Parks, Recreation, Facility Rentals, and Security Report November, 2020

6. DISCUSSION AND ACTION ITEMS

6.1 Adoption of Policy 3015 Injury and Illness Prevention Program, COVID-19 Supplement

The Board will review for adoption the COVID-19 Supplement to Policy 3015 Injury and Illness Prevention Program to comply with the mandated requirements established by Cal-OSHA. (Motion)

6.2 CARPD Board Vacancy

The Board will consider nominating a Board member to serve on the CARPD Board through 2022. (Motion)

6.3 Closure of Howe Park Bridges #1 and #2 – Update Guest presenter Jack Scroggs of Kasl Engineering

The Board will review a status presentation on the Howe Park bridges #1 and #2. (Discussion and Direction)

6.4 Per Capita Program

The Board will review Staff's recommendation to apply for the Per Capital Program to fund capital outlays for District bridges. The Board adopted Resolution – 2019/20-09 approving District applications for Per Capital grants at the November 19, 2019 board meeting. (Discussion and Direction).

6.5 General Manager's Review

The Board will consider the timeframe for the General Manager's evaluation. The annual review traditionally occurs each January. Evaluation forms attached. (Discussion and Direction)

7. GENERAL MANAGER'S REPORT

The Board will review the General Manager's monthly report.

8. COMMITTEE REPORTS

Standing Committees: Personnel and Finance; Security and Community Relations; Programs, Facilities and Projects; Park Advisory

Ad Hoc Committee: Districts Working Together

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

9. DIRECTORS' COMMENTS

Board members will report on items of interest to the Board.

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

A. CARPD November 2020 Newsletter

B. CAPRI Letter on Workers Compensation Discount

C. CARPD Conference, April 28-May 1, 2021 – Save the Date

11. ANNUAL ORGANIZATIONAL MEETING, ELECTION OF BOARD OFFICERS

The Board will elect a Chair, Vice Chair and Secretary for the 2021 calendar year.

12. ADJOURNMENT

13. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting Thursday, January 21, 2021

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*