

**ITEM: CONSENT AGENDA – 1 A**  
**MINUTES**  
**Fulton-El Camino Recreation and Park District**  
**2201 Cottage Way, Sacramento, CA 95825**  
[www.fecrecpark.com](http://www.fecrecpark.com)

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held March 21, 2019. The meeting was called to order at 6:34 p.m. by Vice Chair Dias.

**Board Members Present**

Laura Lavallee, Chair - Absent  
Jessica Dias, Vice Chair  
Kathleen Stricklin, Secretary  
Michael Seaman, Director

**Staff Members Present**

Michael Grace, General Manager  
Becky McDaniel, Supt. of Recreation  
Linda Montijo, Supt. of Administration

**Visitors:**

Jack Scroggs – KASL Engineering  
Michaele Pradia – Administrative Assistant

**VISITOR COMMENTS - None**

**1. CONSENT AGENDA**

**BOARD ACTION: APPROVAL OF THE CONSENT AGENDA:** Director Seaman made a motion to approve the Consent Agenda. Director Stricklin seconded the motion. The motion passed 4-0-1-0 with Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions and Chair Lavallee was marked Absent.

**2. PARK POLICE QUARTERLY REPORT TO THE BOARD**

Chief James Brown presented his quarterly report to the Board. The department is in process of hiring four new officers. Community Services Officer (CSO) Rodriguez is being transitioned from a CSO to a full-fledged officer. CSO Roach is still in the Academy and graduates in May when she will be transitioned to a full-fledged officer. The last CSO will be leaving the department so they will be lacking in CSO's and are actively searching for more. Another option would be the VIP (Volunteers in Policing) program which could help out with the CSO responsibilities. The reason for the shortage is that other departments are hiring and their rate of pay is higher than the Districts. However even with that situation, Chief Brown is amazed at the depth of expertise we have in the department with our officers who are either actively working or retired from other law enforcement agencies. The department has a chief, 3 sergeants, 19 officers, 4 rangers and 3 CSO's. Sgt. Magaziner is the main POP contact. He has recently undertaken a photo program. Sgt. Patterson is the fleet and tech sergeant which reflects his job with the CHP. Sergeant Tom does all the background checks for us. Detective DeCecco is doing the internal affairs investigation. Chief Brown reviewed the difference in the color of the uniform and what each color signifies with the Board. He also reported being within 1% of their budget even with the high cost of automotive repair. He reported good communication and rapport with both the Sacramento Sheriff and the Sacramento Police Department. The department continues to receive call regarding adding new contracting districts. Chief Brown has been hesitant due to logistical and financial issues that would have to be addressed. When asked by Director Higgins if they were too thin (in personnel) to add other districts, Chief Brown responded that currently they are able to cover all districts with FEC having the biggest share of hours. The revenue they generate helps to defray the district's overhead cost. Chief Brown and General Manager Grace both agreed that this is the best the department has been managed in the last twelve years.

**3. CALIFORNIA SPECIAL DISTRICT ASSOCIATION, SEAT, B**

Director Higgins nominated Jessica Dias for Seat B on the CSDA Board, with Director Seaman

seconding the motion. . The motion passed 4-0-1-0 with Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions and Chair Lavallee was marked Absent.

#### **4. ELECTION OF SPECIAL DISTRICTS REPRESENTATIVE FOR THE SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE.**

No action taken.

#### **5. ENGINEERS REPORT FOR ASSESSMENT DISTRICTS #1 & #2**

Director Seaman presented a motion to adopt Resolutions 2018/19-17 & 18, Directing the Preparation of the Engineer's Reports for the Continuation of the Annual Assessments for the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment Districts (Assessment # 1 & Assessment # 2), FY 2019-20. Director Higgins seconded the motion. Resolutions 2018/19-17 & 18 were adopted by a vote of 4-0-1-0 with Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions and Chair Lavallee was marked Absent.

#### **6. COTTAGE PARK BRIDGE #1 REPLACEMENT PROJECT, CEQA**

Jack Scroggs with KASL Engineers reported to the Board that they had run several studies on the Bridge project (Biological Assessment, Wetlands Delineation Study which was verified by the Army Core of Engineers, Cultural Resource Investigation), based on those items they feel confident that the project qualifies for a Notice of Exemption from the California Environmental Quality Act (CEQA) and they are presenting that to the Board for approval. Director Seaman made a motion to approve the Notice of Exemption with Vice Chair Dias seconding the motion. The motion passed 4-0-1-0 with Vice Chair Dias, Secretary Stricklin, Director Higgins and Director Seaman voting Aye. There were no Nays or Abstentions and Chair Lavallee was marked Absent.

#### **7. BOARD OF DIRECTORS RESOURCE BINDER**

The Board of Directors commended staff on the resource binder and felt it was helpful and needed.

#### **8. GENERAL MANAGER'S REPORT**

Park Manager Owen updated the Board on the various projects that are currently underway. The HVAC replacement is underway with one of the two units in the hall planned to start up tomorrow. ABM (installation vendor) is being meticulous as they wish to use us as an example with other districts. The installation of the upgraded irrigation controls is also underway and is making good progress, they should be completed next week. The pool pump project got off to a slow start since the new VFD motor is a little too big and requires a new pad to be built for it. The contractor is aware of the start date of the pool.

General Manager Grace emphasized the fact that there is a lot happening currently. The second Public Hearing for the Master Plan is the 26<sup>th</sup> of March. He will present a report to the Board at the next Board Meeting with any recommendation of comments received. The District also received approval to switch out the projects under the HRPP grant and that will result in not having to take out a bridge loan.

#### **9.COMMITTEE REPORTS**

Director Higgins reported the Finance and Personnel Committee met for the first time to review the budget process/timeline and to be update on personnel issues.

#### **10.DIRECTOR'S COMMENTS**

- Director Higgins reported that the Fulton Avenue Association was making the December Tree Lighting Event in to a light parade in lieu of the Fourth of July Parade.
- Director Seaman was not in agreement with the Fourth of July parade being cancelled and requested that it be place back on the agenda. He attended the Chamber mixer the night before. He reported that Assembly Bill 818 – Local Government Finance: Vehicle License Fee Adjustment Amounts was scheduled to heard at the Assembly Appropriations Committee on the

27<sup>th</sup> of March. He would be attending that hearing, though not in his capacity as an FEC Board member.

- Vice Chair Dias reported she spent the day at the CPRS Expo looking at all the exhibits. She will be in New York during the next Board meeting so will be calling in.
- Director Stricklin was also not in agreement with the cancellation of the Fourth of July parade. She felt that there is a group of new residents in the Arden community that would lose by being stripped of something that the rest of the nation was doing. Regarding AB 818, she asked if the District could write a letter supporting the bill. General Manager Grace responded that at the direction of the board of directors he could write a letter in favor of AB 818.

#### **11. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS**

a. Legislative Report

Director Seaman reported that SB 4 would take away fees for parks.

b. Assembly Bill 510 (Cooley) Video Monitoring Records Retention Modernization

c. TALC Creek Cleanup (Flyer)

d. Egg-O-Rama (Flyer)

e. Community Yard Sale (Flyer)

The meeting was adjourned at 8:43 PM.

Respectfully submitted by,

Linda Montijo Superintendent of Administration

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Laura Lavalley, Chair  
Board of Directors

ATTEST: \_\_\_\_\_  
Kathleen Stricklin, Secretary  
Board of Directors