

ITEM: CONSENT AGENDA – 1 A
MINUTES
Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825
www.fecrpd.com

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held April 16, 2020. The meeting was called to order at 6:46 p.m. by Chair Dias due to technical difficulties with the Zoom program used to teleconference.

Board Members Present (via Phone)
Jessica Dias, Chair
Kathleen Stricklin, Vice Chair
Michael Seaman, Secretary
Teresa Higgins, Director

Board Members Present (Present in Room)
Laura Lavallee, Director
Staff Members (Present in Room)
Michael Grace, General Manager
Becky McDaniel, Supt. of Recreation
Linda Montijo, Supt. of Administration

Staff Members present Via Phone
Jaden Delfer, Recreation Supervisor
Ryan Harder, Recreation Supervisor
Robin Romines, Recreation Supervisor
Dounia Beshara, Accounting Clerk

Visitors: Visitors were able to join via Zoom or attend in person

Jon Isom, Isom Advisors (Via Zoom)
Dane Wadle, CSDA (Via Zoom)

VISITOR COMMENTS:

None

1. CONSENT AGENDA

BOARD ACTION: APPROVAL OF THE CONSENT AGENDA: Secretary Seaman made a motion to approve the Consent Agenda, Director Higgins seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

2. BOND MEASURE SURVEY RESULTS

Jon Isom reported to the board the results of the survey conducted to determine willingness to support a bond measure to fund improvements to the District's park and facilities. (Survey was conducted prior to Governor Newsom's Covid-19 Shelter in place order.) Survey results indicate strong support for a tax in the range of \$12 - \$15 per \$100,000 of value. Secretary Seaman suggested the county align their June submission date for ballot measures with their August candidate ballot deadline to allow additional time for districts to consider ballot measures just in case the shelter in place mandate carries on into July. General Manager recommended that the topic be put on the agenda for discussion during the May meeting.

3. DISTRICT OPERATIONS AND THE COVID-19 PANDEMIC

Director Lavallee made a motion to adopt Resolution 2019/20-17, a resolution declaring a local emergency due to the Coronavirus Pandemic. Secretary Seaman Seconded the motion. Resolution was adopted by a vote of 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

The General Manager reported that closing the parking lots has caused a significant decrease in the number of people coming to the parks. He reported struggling with the definition of what "essential duties" are. His personal feeling is, that the main essential duty is maintaining the

district's assets. Following that are the district's administrative functions. However we can't allow the recreation division to devolve to the point where they are at a deficit when they need to start back up. Suggested that perhaps the recreation and admin divisions can help with the differed maintenance in order to keep working. Maintenance has been brought back to work regular hours as a result of the decrease in the number of people in the park. We will be taking their temperature every morning and providing them with Personal Protective Equipment. The Board decided that it would be up to the General Manager to determine the level of staffing that would be appropriate.

4. CAPITAL ASSETS POLICIES 3030 AND 3031

Director Higgins made a motion to approve Capital Assets Policies 3030 and 3031 with Director Lavallee seconding the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

5.2018/19 FINANCIAL AUDIT

Director Higgins reported that the Finance Committee met and reviewed the audit and did not find anything of concern or any red flags. Director Lavallee recommended the other directors get a copy of the findings and if they find anything of concerns it can be discussed at the next board meeting

6.COTTAGE PARK BRIDGE #1 CREEK DIVERSION PROPOSAL

Secretary Seaman made a motion to accept Westcon Construction proposal for the Creek Diversion. Director Higgins seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions. Secretary Seaman recommended documenting the project so we have a record for the public.

7.2020 SLATE OF CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICT'S BOARD OFFICERS

CARPD is postponing the conference as a result of the current pandemic. There is a plan to have video conference. Correspondence will be forthcoming.

8.CALIFORNIA SPECIAL DISTRICTS ASSOCIATION, LEGILATIVE DAYS, MAY 19-20, 2020

Dane Wadle with CSDA informed the Board the Legislative Days scheduled for next month have gone to a virtual format. They will still have a robust event just in a different format. He also congratulated the District on receiving their third Certificate of Transparency in a row.

9.ANNUAL DISTRICT PARK TOUR

To better comply with the Governor's Covid-19 order, the Board decided to conduct the park tours as individuals rather than as a group. The General Manager will provide a list of things for the Board members to look for during their visit. Each board member will visit the assigned park(s) and report their findings.

10.GENERAL MANAGER'S REPORT

The job announcement for the General Manager's job have been mailed out and posted on various online portals.

Empowerment park update. They should be receiving an executed contract from the state any day now. SHRA is going to chip in \$500,000 for design and implementation of improvements to sidewalks around the park and curb cuts at the park and around the park.

11.COMMITTEE REPORTS

Finance Committee met a couple of times to go over the budget and the audit results.

Good Governance Committee met and gave a presentation about Fulton-El Camino RPD is to the Arcade Creek RPD Committee.

12. DIRECTOR'S COMMENTS

Jessica Dias – None

Kathleen Stricklin – Requested that the district make a poster that can be taken to local areas to promote the census.

Michael Seaman – Attended the CARPD Board meeting and was impressed with their approach to the changing situation. Participated in the Streamline webinar today and felt it was a very helpful session. He is worried that as a result of Covid-19 the district is going to take a revenue hit. We need to budget for the worst case scenario. Is glad to see that opening of parks is one the top two priorities for the nation.

Teresa Higgins – Has been walking Seely Park almost daily

Laura Lavallee – None

13. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

A. Crab Feed Board Report

B. Community Yard Sale - Flyer

C. E-Waste Collection & Recycling – Flyer

D. California State Parks – Beach and Park Closure

E. LAFCo – Proposed/Final FY 2020-21 Budget

F. FEC letter to State Legislatures – Economic Impact of Coronavirus on Local Government Services and Employees

G. FEC Letter to State Legislators – Include the needs of Special Districts in forthcoming COVID-19 Pandemic Relief Bill

The meeting was adjourned at 9:05 PM.

Respectfully submitted by,

Linda Montijo Superintendent of Administration

Jessica Dias, Chair
Board of Directors

ATTEST: _____

Michael Seaman, Secretary
Board of Directors