

ITEM: CONSENT AGENDA – 4 A

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING
October 20, 2022 – 6:30 PM
MINUTES
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THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT held October 20, 2022.

CALL TO ORDER

The meeting was called to order by Chair Stricklin at 6:30 p.m.

ROLL CALL

Board Members present:

Kathleen Stricklin – Chair - Present
Teresa Higgins – Vice Chair - Present
Jessica Dias, Secretary – Present

Laura Lavallee – Director – Present Via Zoom
Michael Seaman – Director – Present

Staff Members present

Emily Ballus
Linda Montijo
Becky Mc Daniel
Jaden Delfer – Via Zoom
Jim Brown
Isaiah Patterson

Visitors via Zoom

Paul

Visitors Present

Leroy Munsch

VISITOR COMMENTS

Leroy Munsch indicated that he spoke at a board meeting a year ago about the district going out for a bond or a new Landscape & Lighting District assessment (L&L). He informed the Board that FEC needs \$350,000 more in revenue and suggested the board direct staff to investigate a bond measure or an additional L&L and place it on the agenda. Munsch added that an L&L restricts what can be done with proceeds, but only requires a 50 percent approval vote. A bond does not have restrictive requirements but requires a 66 2/3 percent approval vote.

4. CONSENT ITEMS

- a. Minutes of the September 2022 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for September 2022
- d. Payroll Report for September 2022
- e. Claims for September 2022
- f. Revolving Fund Report for September 2022
- g. Services and Supplies Summary Report as of September 2022
- h. Monthly Department Breakdown for September 2022
- i. Parks, Recreation, Facility Rentals, and Security Report September 2022
- j. Resolution 2022/23-12 of Board of Directors of The Fulton-El Camino Recreation and Park District Approving the Continued Use of Teleconferencing/Remote Meetings Pursuant To the Provisions of California Assembly Bill 361
Board to approve continuing use of teleconference board meetings. Resolution must be approved monthly to be in effect.

Director Higgins motioned to accept the Consent Items minus Item J, Director Seaman seconded the motion. Motioned passed on a 5-0-0-0 vote.

Director Lavallee stated the wrong copy of the resolution was attached under Item J, she proposed that item 4J be approved, but with the correct resolution attached. Director Dias seconded the motion and the vote passed with a vote of 5-0-0-0.

5.1 CONSIDER ADOPTING RESOLUTION 2022/2023-13, AUTHORIZING AN APPLICATION TO THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR CONSTRUCTION OF NEW PUBLIC FACILITIES.

Director Higgins made the motion to adopt the resolution authorizing staff to apply for an SHRA Community Development Block Grant for construction of a new public facility. The motion was seconded by Director Seaman. Staff recommended approval of an SHRA grant to fund hardscape volleyball courts replacing two existing tennis courts at Howe Park as requested by the Afghan community. General Manager Ballus indicated staff had met with Lao Family Community Development (LFCD) to discuss the volleyball request. Director Dias suggested the LFCD be invited to a board meeting to speak about their work with the Afghan refugees. Director Seaman suggested an ad hoc advisory committee with Afghani community members could assist the district with needs of the newly resettled residents. The General Manager informed the board that she has been and will continue to meet with the refugee groups. After discussion the Board chose to meet with the refugee-supporting interest groups first. Resolution adopted by a vote of 5-0-0-0.

5.2 BID AND REQUEST FOR PROPOSAL SELECTION PROCESS

General Manager Ballus requested direction on the bid process in light of the upcoming Howe Park Bridges and Bohemian Park Projects. The board directed the General Manager to manage the bid award selection and follow up with making recommendations to the board for approval on any selected contractor.

5.3 THE GENERAL MANAGER PAY ADJUSTMENT

The Finance Committee discussed the history behind the salary approved for the General Manager when she was hired, stating that the district's financial outlook was less favorable at that time. The committee recommended increasing the General Manager's pay by two steps retroactive to October 1, 2022. Director Seaman requested a caveat be added to the increase requiring the General Manager to take some action to get a parcel tax or assessment going, per Leroy Munsch's several appeals to the Board. After discussion, the Board determined to begin discussions regarding options to the District in the near future, starting with the finance committee review. Director Lavallee made the motion to increase the GM's salary two steps and make it retroactive to October 1, 2022. Director Dias seconded the motion. Motion was approved by a vote of 5-0-0-0.

6.1 FINANCIAL REPORT UPDATES: CalPERS and Direct Levies

Staff reported that the district received positive news on updated projections for the 2022-2023 CalPERS unfunded liabilities. The new payment came in lower than estimated at \$178,000 versus the original \$198,000 quote. Assessment District 1 and 2 also will receive approximately \$10,000 more in revenue.

6.2 GENERAL MANAGER'S REPORT

The GM met with GovInvest and Oppenheimer regarding the district's financial planning. In light of discussions on bonds and assessments, staff is closely watching the Carmichael Recreation & Park District bond measure which is on the ballot for November 8, 2022.

General Manager Ballus discussed the Bohemian Project. Director Seaman requested the Bohemian ad hoc committee meet in the next month. Director Lavallee reminded the board that when the application for the Prop 68 Bohemian Park Project grant was developed, the board agreed to keep the Edison rental properties and use the rent to offset costs for the community center. The General

Manager is investigating all housing possibilities as the Edison properties are using more district resources than anticipated. Park Superintendent Williams provided a status update on the properties indicating repairs are ongoing.

The comment period for the San Juan Unified School District's draft environmental impact report (DEIR) EIR for the SJUSD Kathrine Johnson Middle School project ends October 31, 2022. Director Seaman would like to see the deadline extended and requested the General Manager review the draft and comment if time and need permits.

The Nation Special District Coalition invited the General Manager to serve on their national priorities advisory committee representing California and joining peer park and recreation districts in Oregon, Wyoming, South Carolina, Florida, and Colorado.

The Festival of Lights Parade and Tree Lighting in partnership with Fulton Avenue Association will be held on December 3, 2022.

A public comment regarding Seely Park maintenance concerns was received via the zoom chat feature. Superintendent Williams address the comment reporting that play equipment and replacement toilet orders have been impacted by supply chain delays. An area of sidewalk concrete has recently been repaired. New staff are being trained on parks maintenance requirements. Seely continues to have unsheltered use and damage and leave unclean facilities. PGE is investigating removing three dead Redwoods. The contractor for the splash pad pump/motor repair is scheduled to evaluate the system and report back to staff on next steps, and the pump house itself needs repairs. Staff is being trained for tree pruning. Plum trees are being damaged by youth climbing on them to retrieve the plums so staff is removing low hanging branches.

Superintendent McDaniel reported that the futsal courts are bring used for league play nightly Monday through Friday. Youth are able to play for free on Friday nights.

The General Manager reported that district attorney Andrew Ramos will present on Joint Powers of Agreement/Authority to the park and recreation districts that participate in FEC's police contracted services on November 7 at 11:00 am.

8. Committee Reports

Standing Committees:

None

9. Director's Comments

Dias – None

Higgins – She is glad to be back home after her trip abroad.

Lavallee – Attended the groundbreaking for emPOWERment Park and was happy to see strong representation from FEC staff. She attended the police arms training and was very impressed. She would like to see the policy on bike riding in the park on the agenda next month.

Stricklin – Asked the General Manager about forming a new ad hoc committee for arts and events. She enjoyed watching the children putting the shovels into the group at the emPOWERment Park groundbreaking.

Seaman – Enjoyed the emPOWERment Park groundbreaking. The Sacramento Parks Foundation is fundraising to fill the gap for the unfunded park construction costs. The CARPD legislative meeting will be held in November where the committee will continue to discuss ERAF. He recently read the Business Case Analysis on the combination of Sacramento Suburban Water District and Carmichael Water District and commented that the report was well-written and highly transparent.

The board congratulated Directors Dias and Seaman for their new terms as board members. Both directors ran unopposed for their seats on the FEC board.

10. Information/Correspondence/Announcements

A. Contract with Aura Planning Inc. for Grant Writing Services for the Clean Mobility Option Voucher Program.

B. Halloween Spooktacular, October 29, 2022, at Howe Park – Flyer

C. CARB To Consider 2024 Zero-Emission Vehicle Mandate for Local Government Fleets

Director Seaman considers this a very good deal. They are starting the push to accelerate California into non-fossil fuel. As a special district we are going to behind the eight-ball – intends to bring it up to CARPD as they might want to start being proactive regarding this mandate.

With no further business, the meeting was adjourned 8:00 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: _____
Kathleen Stricklin, Chair
Board of Directors

ATTEST: _____
Jessica Dias, Secretary
Board of Directors