



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Teresa Higgins Chair	Michael Seaman Vice Chair	Kathy Stricklin Secretary	Laura Lavallee Director	Chris Fischer Director
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CONSENT AGENDA ITEM: Minutes 4.1

**THURSDAY, JANUARY 15, 2026
6:30 PM**

RICHARD T. CONZELMANN COMMUNITY CENTER
2201 COTTAGE WAY, SACRAMENTO, CA 95825
BOARD ROOM

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 6:30pm and led with a Pledge of Allegiance.

2. ROLL CALL

Board Members:

Teresa Higgins, Chair - Present
Michael Seaman, Vice Chair - Present
Kathleen Stricklin, Secretary – Present via Zoom
Laura Lavallee, Board Director - Present
Chris Fischer, Board Director – Present

Staff Members:

Emily Ballus, GM
Mike Chahal, Staff
Jaden Delfer, Staff
Jennifer Buckman, District’s Counsel
Dounia Beshara, Staff - via Zoom

Public Attendees:

Sandy Bressler, District Resident- via Zoom
Annie Fischer, District Resident - via Zoom
Steven Rice, District Resident

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD – COMMENTS

Items not on the Agenda

Public Comment: None

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

- 4.1 Approve the Minutes of the December 2025 Regular Board & Committee Meetings
- 4.2 Accept Financial Activity
 - a. Summary Financial Statement of Activity YTD December 2025
 - b. Receive the Program Revenue and Refund Report for December 2025
 - c. Receive Revolving Fund Report for December 2025
 - d. Receive the Payroll Report for December 2025
 - e. Receive Claims for December 2025
 - f. Receive Budget to Actual Departmental Reports for YTD December 2025
 - g. Receive Parks, Recreation, Facility Rentals, and Security Report December 2025
- 4.3 General Manager's Monthly Update

Vice Chair Michael Seaman made the motion to accept the consent agenda and Director Chris Fischer seconded the motion.

The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

5. PRESENTATIONS

- 5.1 None

6. DISCUSSION AND DIRECTION ITEMS (Motion)

The Board will review and discuss taking appropriate action on the following matters:

6.1 Granting of Easement to SMUD

SMUD has requested access to their light poles through the northeast access point by the parking lot by Cottage Elementary School.

Staff presented a request from Sacramento Municipal Utility District (SMUD) for access to existing light poles through the northeast access point near the parking lot adjacent to Cottage Elementary School.

Vice Chair Michael Seaman requested clarification regarding potential impacts to surrounding trees and emphasized the importance of consulting with certified arborists for any necessary trimming.

Director Laura Lavalley moved to approve the request pending negotiation of final easement language. The motion did not receive a second.

Vice Chair Michael Seaman subsequently moved to continue the item and invite SMUD representatives to attend a future Board meeting to provide additional information and address outstanding concerns. Director Chris Fischer seconded the motion.

The motion passed with a vote of 4-1-0-0 (Ayes, Noes, Absent, Abstain).

6.2 Approve Contracts and Purchases Funded by Measure Q

The Board will consider approving lighting fixtures and electrician contract with Measure Q funding.

Staff presented proposed contracts and purchases funded by Measure Q for lighting fixtures and an electrician contract. The proposed work includes replacement of exterior ceiling lighting at the Conzelmann Center and installation of low-level, vandal-resistant lighting. Vice Chair Michael Seaman moved to approve the contracts and purchases. Director Laura Lavallee seconded the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

6.3 Termination Agreement Among the Fulton El Camino Recreation and Park District, CSDA Finance Corporation, and Columbia Bank Relating to the Cottage Park Site Lease Used as Collateral

Director Laura Lavallee moves to approve the termination agreement and Vice Chair Michael Seaman seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

7. INFORMATIONAL ITEMS (No Action Required)

7.1 Staff Report (Oral): SB 707 Training provided by CSDA

Staff reported that the SB 707 training provided by the California Special Districts Association (CSDA) was tabled to the February meeting.

7.2 Staff Report (Oral): Richard T. Conzelmann Community Center painting update

Staff provided an update on the painting of the Richard T. Conzelmann Community Center and thanked the Board for authorizing the project. Staff invited the Board to tour the facility. Chair Teresa Higgins reported that the Fulton Avenue Association had commented on the appearance of the building following completion of the painting.

8. CORRESPONDENCE/ANNOUNCEMENTS

8.1 FECRPD Committee Calendar

The Board received the FECRPD Committee Calendar, noting that dates for the Programs, Facilities, and Projects Committee are subject to change.

8.2 CARPD Annual Conference

Chair Teresa Higgins, Vice Chair Michael Seaman, and Director Chris Fischer expressed interest in attending the California Association of Recreation and Park Districts (CARPD) Annual Conference scheduled for May 27, 2026.

8.3 FECRPD Fishing Derby 2026

Chair Teresa Higgins reported that information regarding the 2026 Fishing Derby was included in the mailed district newsletter.

9. COMMITTEE REPORTS

a. Personnel and Finance – Chair, Director Lavallee

The committee met and discussed matters related to Measure Q.

b. Programs, Facilities and Projects – Chair, Director Seaman

The committee met and discussed the proposed volleyball court grant, including potential

locations. Staff indicated that a draft proposal would be prepared and returned to the committee for review. The committee reported that a recommendation may be presented to the Board at a future meeting.

- c. Community Relations – Chair, Director Stricklin
The committee reported that a meeting was held with General Manager Emily Ballus regarding Friends of FEC. A kickoff meeting is scheduled for February 3, 2026.

10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

Director Chris Fischer reported no comments.

Chair Teresa Higgins suggested exploring use of the Hall, including the theater and side patio, as a potential concert venue on a trial basis, with minor exterior and concrete area improvements. Chair Higgins requested that General Manager Emily Ballus complete a review of the proposal for possible consideration at a future meeting.

Vice Chair Michael Seaman stated that the Hall may be suitable for hosting a crab feed and suggested inviting the Chamber of Commerce to hold a mixer at the District's facility.

Director Laura Lavallee reported no comments and apologized for a delay related to the evaluation, noting family health matters that limited her availability.

Director Kathleen Stricklin reported observing the newly painted Hall and stated that it appeared professional. She discussed the possibility of hosting pop-up coffee house events and expressed appreciation to General Manager Emily Ballus and staff for their assistance.

11. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

General Manager Emily Ballus reported on discussions regarding hosting a coffee meeting with Supervisor Desmond and suggested inviting Board members to participate in a "Coffee with Supervisor Desmond" event at a District facility.

Vice Chair Michael Seaman suggested that the General Manager consider holding informal lunches at various District parks to meet with neighborhood residents.

General Manager Ballus reported that she continues to meet quarterly with Supervisor Desmond and representatives from other park districts within his jurisdiction.

General Manager Ballus also provided an update regarding an individual who has raised repeated complaints regarding his treatment at District facilities and at Arcade Creek. Staff reported ongoing efforts to identify appropriate measures to address patron conduct that creates safety or operational concerns during public hours.

12. ADJOURNMENT

With no further business, Chair Teresa Higgins adjourned the meeting at 7:31pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: _____
Teresa Higgins, Chair

ATTEST: _____
Michael Seaman, Vice Chair