

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING
December 15, 2022 – 6:30 PM
MINUTES
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THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT held December 15, 2022.

CALL TO ORDER

The meeting was called to order by Chair Stricklin at 6:30 p.m.

ROLL CALL

Board Members present:

Kathleen Stricklin – Chair - Present Laura Lavallee – Director – Present
Teresa Higgins – Vice Chair -Arrived at 7:35 Michael Seaman – Director – Present
Jessica Dias, Secretary – Present

Staff Members present

Emily Ballus
Linda Montijo
David Price
Geoff Putt

Staff Members present via Zoom

Becky Mc Daniel
Jaden Delfer
Dounia Beshara

Visitors Present

Mrs. Michael Seaman
Melanie Leonard
Jennifer Harris
Dana Wadle - SLDF

VISITOR COMMENTS

None

4. CONSENT ITEMS

- a. Minutes of the October 2022 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for October 2022
- d. Payroll Report for October 2022
- e. Claims for October 2022
- f. Revolving Fund Report for October 2022
- g. Services and Supplies Summary Report as of October 2022
- h. Monthly Department Breakdown for October 2022
- i. Parks, Recreation, Facility Rentals, and Security Report October 2022
- j. Resolution 2022/23-14 of Board of Directors of The Fulton-El Camino Recreation and Park District Approving the Continued Use of Teleconferencing/Remote Meetings Pursuant To the Provisions of California Assembly Bill 361
Board to approve continuing use of teleconference board meetings. Resolution must

be approved monthly to be in effect.

Director Lavallee made a motion to accept the Consent Items, Director Dias seconded the motion. Motioned passed on a 4-0-1-0 vote with Director Higgins absent.

5.1 Oath of Office Ceremony

The oaths of office were administered by the Clerk of the Board, Linda Montijo to Michael Seaman and Jessica Dias

5.2 District Transparency Certificate of Excellence Award Presented to FEC by the Special District Leadership Foundation (SDLF)

Dane Wadlé, Senior Public Affairs Field Coordinator, Sierra Network, California Special District Association, presented the FEC Board members with the District Transparency Certificate of Excellence awarded by the Special District Leadership Foundation. The District was one of the first ones to receive it in 2013. Today, just 12 percent of CSDA members have earned this certification.

6.1 Discussion on Assembly Bill 2449 Regarding Amendment to the Brown Act for Teleconference Meetings

AB 2449 replaces AB361, which will sunset in February 2023, to allow restrictive alternative teleconference procedures. AB 361 has been a temporary Brown Act accommodation for teleconferencing into board meetings and must be approved by the board each month.

AB 2449 will allow board members to participate in board meetings remotely by providing notice ahead of time or in case of an emergency. AB 2449 has limitations on teleconferencing use including: a quorum of the board must be present in person, members can only participate via teleconference for just cause or emergency circumstances, and a member can only teleconference in for a limited number of meetings. Should teleconferencing be disconnected during the meeting, the meeting must stop and cannot be resumed until teleconferencing can be restored.

Chair Stricklin asked what happens if there a medical need and a board member needs to utilize teleconferencing for a longer timeframe than proscribed. Director Seaman indicated that AB 2449 corrects issues with AB 361 and the legislature are continuing to develop a pathway to strengthen AB 2449. Director Seaman made a motion to adopt AB 2449 and Director Lavallee seconded the motion. Motion adopted by a vote of 5-0-0-0.

6.2 Policy and Procedures Manual, Policy 2112 Longevity Pay

The Personnel and Finance Committee reviewed Policy 2112 and determined that it is not financially sustainable for the District. After investigating other district and the State of California, the Personnel and Finance Committee determined other entities were not providing longevity compensation at the accelerated rate FEC was. The recommendation set forth by Personnel and Finance is to change the policy from providing a 5 percent salary increase at milestone years to providing a one-time bonus to the employee on the employee's 15th year, 20th year and 25th year anniversary, after which time the bonus is capped.

Director Lavallee made a motion to adopt the changes to Policy 2112, with Director Higgins seconding the motion. Motion adopted by a vote of 5-0-0-0.

7.1 General Manager's Report

The General Manager introduced the latest full-time employees, David Price and Geoff Putt. They will be running the maintenance department.

The General Manager introduced the district's newly promoted employees: David Price serves as the Parks Manager and Geoff Putt moved from part-time to full-time parks maintenance worker.

- GM Ballus continues to work with Govinvest as a potential software for district budgeting.
- She met with Jon Isom of Isom Advisors regarding a Bond Measure. Isom will present to the Personnel and Finance Committee in January.
- Twin Rivers USD presented FEC with a site plan of Babcock Park and Babcock Elementary School detailing the location of the proposed fence that will separate the school and the park. This is part of the negotiations with the City of Sacramento, Twin Rivers USD, SHRA and FEC on re-opening Babcock Park to the community.
- The Howe Avenue bike and pedestrian path is under construction. Solar light poles are on order but delivery has been delayed due to supply chain back log. Director Dias requested staff find out how many hours each night would the solar lights stay lit.

- The Edison properties have been cited by County code enforcement marking a new and second list of corrections required.
- A meeting with San Juan USD's COO Frank Camarda to discuss the Creekside area is planned for early January
- The Festival of Lights Parade on December 3 was cancelled due to heavy rain. The tree lighting did take place.
- Still working with Sail to Shelter to replace the shade structure at the Howe Park picnic area
- IRC continues to work on the community garden in Howe Park.
- FEC Police provided Meliora the materials request. Meliora will now review and provide an evaluation.

8. Committee Reports

Standing Committees:

Personnel and Finance: Chair Higgins reiterated that the Personnel & Finance Committee met regarding the longevity policy.

Ad Hoc Committee- Bohemian Park Project: Committee Chair Seaman reported the committee met; FEC still has not received the grant funding from the state. Deadlines have been extended for the Local Specified Grant and other grant deadlines may also have extensions as a result. The committee will work on the architectural program over the next six months. Director Seaman indicated that staff is researching options for the rental housing property onsite.

9. Director's Comments

Dias – Congratulated Superintendent McDaniel on her 20 years of service to the district and welcomed the promoted employees. She asked if SJUSD might have an interest in working with FEC to widen the bridge that leads into the Creekside Nature area.

Higgins –Cottage Park Looks good

Lavallee – Thanked staff for repairing raised walkway area at Seely Park. She would like to keep all options regarding the Creekside Nature Area open.

Stricklin – No Comments

Seaman – Attended the CARPD legislative meeting. Pleased to say they have a new legislative advocate with a “go get them” attitude and believes the new group will be helpful for the member park and recreation districts. Notices storm damage in the Creekside Nature Area. **The District should consider working with the Sacramento Tree Foundation to assess the impacts and recommend new plantings.**

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

- A. CARPD Annual Conference Save the Date, May 17-20, 2023, Tenaya Lodge at Yosemite
- B. California Association For Local Economic Development, The Taxpayer Protection & Government Accountability Act Economic Development Analysis
- C. National Special Districts Coalition: Federal Advocacy Platform and Press Release
- D. CPRS Magazine Fall 2022: Cultural Awareness

11. BOARD OFFICER'S ELECTION FOR 2023 YEAR

For the position of Chair, Director Lavallee nominated Teresa Higgins and Director Stricklin seconded the motion. Motion carried by 5-0-0-0 vote

For the position of Vice-Chair, Director Lavallee nominated Jessica Dias and Director Stricklin Seconded the motion. Motion carried on a 5-0-0-0 vote

For the position of Secretary, Director Stricklin nominated Laura Lavallee and Director Higgins Seconded the motion. Motion carried on a 5-0-0-0 vote.

Director Seaman motioned that FEC regular Board Meeting will be the 3rd Thursday of each month with the exception of May 2023 where it will be on May 16th due to the CARPD Conference. Director Higgins seconded the motion. Motioned passed on a 5-0-0-0 vote.

With no further business, the meeting was adjourned 7:33 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

ATTEST: _____
Laura Lavallee, Secretary
Board of Directors