

## **BOARD OF DIRECTORS**

**Teresa Higgins – Chair**  
**Michael Seaman – Vice Chair**  
**Kathy Stricklin – Secretary**  
**Laura Lavallee – Director**  
**Chris Fischer – Director**



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## **FULTON–EL CAMINO RECREATION AND PARK DISTRICT**

### **CONSENT AGENDA ITEM: Minutes 4.1**

**Thursday, August 20, 2026 | 6:30 p.m.**  
**Richard T. Conzelmann Community Center**  
2201 Cottage Way, Sacramento, CA 95825

### **1. CALL TO ORDER / ROLL CALL, 6:30pm**

#### **Board Members:**

Teresa Higgins, Chair - Present Via Zoom  
Michael Seaman, Vice Chair - Present  
Kathleen Stricklin, Secretary - Present  
Laura Lavallee, Board Director - Absent  
Chris Fischer, Board Director - Present

#### **Staff Members:**

Emily Ballus, GM  
Mike Chahal, Staff  
Jaden Delfer, Staff  
Jennifer Buckman, District's Counsel

#### **Public Attendees:**

Steven Rice, District Resident  
Shirley Fong, County Representative  
Dane Coyle, County Representative  
Trevor Blanc, Security

### **2. PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMUNICATIONS: Public comments on anything not on the agenda.**

#### **Public Comment:**

No Public Comment

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### **4. CONSENT CALENDAR (Motion)**

Consent Calendar items are routine and noncontroversial and will be approved by one motion after an opportunity for public comment. Any Board member may request removal of an item for separate consideration.

#### **4.1 Approve Minutes**

Approve the Minutes of the July 2026 Regular & Special Board Meetings

#### **4.2 Accept Financial Activity**

Accept Financial Activity

- a. Summary Financial Statement of Activity YTD July 2026
- b. Receive the Program Revenue and Refund Report for July 2026
- c. Receive Revolving Fund Report for July 2026
- d. Receive the Payroll Report for July 2026
- e. Receive Claims for July 2026
- f. Receive Parks, Recreation, and Facility Rentals Report July 2026

Secretary Kathy Stricklin made the motion to accept the consent agenda and Director Chris Fischer seconded the motion.

Motion with a vote of 0-0-0-0 (Ayes, Noes, Absent, Abstain).

#### **4.3 General Manager's Monthly Update (under separate cover)**

#### **5. PRESENTATIONS- none**

#### **6. DISCUSSION AND ACTION ITEMS (Motion)**

The Board will review and discuss taking appropriate action on the following matters:

##### **6.1 Adopt Resolutions Approving the 2026/27 Final Budget (Resolution-Motion)**

The Board will review the Proposed Final Budget for 2026/27. The Board will consider adopting the final budget after hearing public comments and board discussion.

- a. Resolution 2026/27-7, Approving the Gann Appropriations Limit for 2026/2027
- b. Resolution 2026/27-8, Approving the General Fund Final Budget for 2026/2027
- c. Resolution 2026/27-9, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 1) Final Budget for 2026/2027
- d. Resolution 2026/27-10, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 2) Final Budget for 2026/2027
- e. Resolution 2026/27-11, Approving 342C Debt Service Fund (Measure Q) Final Budget for 2026/2027
- f. Resolution 2026/27-12, Approving the 342D Capital Projects Fund (Measure Q)
- g. Final Budget for 2026/2027

Motion made and seconded to adopt Resolutions 2026/27-7 through 2026/27-12. Motion passed 4-0-1-0 (Ayes, Noes, Absent, Abstain).

##### **6.2 Approve the Temporary Easement Request and Contract by the Sacramento Department of Transportation for the Bike Lane Project on Bell Street along Santa Anita Park.**

The Board will consider approving the temporary easement for Sacramento County that includes the Board's modifications requests.

The Board will consider approving the temporary easement for Sacramento County that includes the Board's modifications requests.

Motion made and seconded to approve the temporary easement request and contract. Motion passed 4-0-1-0 (Ayes, Noes, Absent, Abstain).

### **6.3 Approve Contract for the Howe Park Bridges Replacement Project (Motion)**

The Board will consider approving the bid selected by staff for the Howe Park Bridges Replacement Project. Project engineer Jack Scroggs will present on the bid and process.

Motion made and seconded to approve the contract. Motion passed 4-0-1-0 (Ayes, Noes, Absent, Abstain).

### **6.4 Approve Contract with Melton Design Group for Measure Q Project Mgmt. Services**

The Board will consider approving a professional services agreement with Melton Design Group, Inc. (MDG) to provide master plan project management services for Measure Q.

Motion made and seconded to approve the contract. Motion passed 4-0-1-0 (Ayes, Noes, Absent, Abstain).

### **6.5 Approve Auditor for the FYE June 30, 2026, Audit Services**

The Board will consider approving Larry Bain, CPA as the auditor for 2025-2026 audit.

Motion made and seconded to approve Larry Bain, CPA, for the FY 2025-26 audit. The vote was not captured in the provided recording.

## **7. INFORMATIONAL ITEMS (No Action Required)**

No Items due to Budget Workshop

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## **8. 8. CORRESPONDENCE/ANNOUNCEMENTS**

8.1 Got Governance? Everything you wanted to know about being a Board Member but were afraid to ask.

8.2 Generative AI and real-time data are transforming how parks leaders design, maintain, and serve their communities, from sensor-powered maintenance to AI-enhanced community planning

8.3 EmPOWERment Park Grand Opening Flyer

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## **9. COMMITTEE REPORTS**

Personnel and Finance – Chair Higgins

Programs, Facilities, and Projects – Director Seaman

Community Relations – Director Stricklin

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## **10. FUTURE AGENDA ITEMS INITIATED BY DIRECTORS**

Director Chris Fischer –

Chair Teresa Higgins –

Vice Chair Michael Seaman –

Director Laura Lavalley–

Director Kathleen Stricklin –

## **11. FUTURE AGENDA ITEMS INITIATED BY THE GENERAL MANAGER**

## **12. ADJOURNMENT**

With no further business, Chair Teresa Higgins adjourned the meeting at 7:30pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: \_\_\_\_\_

Michael Seaman, Vice Chair

ATTEST: \_\_\_\_\_

Kathleen Stricklin, Secretary